

# INSTRUCTIONS

**BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:**

Enter the City/Town Name: **CITY/TOWN OF CLIFTON**

The steps below will help populate the attached schedules with the appropriate dates. The "current year" is the fiscal year in which the city/town is operating, and the "budget year" is the fiscal year for which the city/town is budgeting and that immediately follows the current year.

1. Select the Current Year **2010**
2. Select the Budget Year **2011**

**OFFICAL BUDGET FORMS**

**CITY/TOWN OF CLIFTON**

**Fiscal Year 2011**

**CITY/TOWN OF CLIFTON**

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**CITY/TOWN OF CLIFTON**  
**Resolution for the Adoption of the Budget**  
**Fiscal Year 2011**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on \_\_\_\_\_, \_\_\_\_\_, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of \_\_\_\_\_, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on \_\_\_\_\_, \_\_\_\_\_, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on \_\_\_\_\_, \_\_\_\_\_, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of \_\_\_\_\_ for the fiscal year \_\_\_\_\_.

Passed by the \_\_\_\_\_ City/Town Council, this \_\_\_\_\_ day of \_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

**CITY/TOWN OF CLIFTON**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2011**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2010	ACTUAL EXPENDITURES/EXPENSES ** 2010	FUND BALANCE/ NET ASSETS*** July 1, 2010**	PROPERTY TAX REVENUES 2011	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2011	OTHER FINANCING 2011		INTERFUND TRANSFERS 2011		TOTAL FINANCIAL RESOURCES AVAILABLE 2011	BUDGETED EXPENDITURES/EXPENSES 2011
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 1,776,210	\$ 1,385,520	\$ 371,173	\$ 200,000	\$ 1,468,621	\$	\$	\$	\$	\$ 2,039,794	\$ 2,047,594
2. Special Revenue Funds	1,510,357	331,301	401,528		1,301,583					1,703,111	1,695,311
3. Debt Service Funds Available											
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds											
7. Permanent Funds	2,500	2,683			2,500					2,500	2,500
8. Enterprise Funds Available	222,706	221,225			173,386					173,386	173,386
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	222,706	221,225			173,386					173,386	173,386
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 3,511,773	\$ 1,940,729	\$ 772,701	\$ 200,000	\$ 2,946,090	\$	\$	\$	\$	\$ 3,918,791	\$ 3,918,791

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses	2010	2011
	\$ 3,511,773	\$ 3,918,791
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	3,511,773	3,918,791
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 3,511,773	\$ 3,918,791
6. EEC or voter-approved alternative expenditure limitation	\$ 3,511,773	\$ 3,918,791

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.  
 \*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.  
 \*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

**CITY/TOWN OF CLIFTON**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2011**

	<b>2010</b>	<b>2011</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 225,960	\$ 230,479
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 200,000	\$ 200,000
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 200,000	\$ 200,000
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ 218,378	
(2) Prior years' levies	3,746	
(3) Total primary property taxes	\$ 222,124	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 222,124	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.0278	0.0222
(2) Secondary property tax rate		
(3) Total city/town tax rate	0.0278	0.0222

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating \_\_\_\_\_ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2011**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2010</b>	<b>ACTUAL REVENUES* 2010</b>	<b>ESTIMATED REVENUES 2011</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
City Sales	\$ 500,000	\$ 404,135	\$ 500,000
<b>Licenses and permits</b>			
Utilities - Franchise	70,000	76,977	70,000
Business License	5,000	1,748	5,000
Building Permits	15,000	3,146	5,000
Animal Control	3,000	1,999	3,000
<b>Intergovernmental</b>			
Auto Lieu	260,000	236,425	275,758
State Sales Tax	199,582	191,040	194,758
Urban Revenue Sharing	335,161	335,171	252,638
<b>Charges for services</b>			
Garbage Collection Fees	60,500	51,381	60,500
County Landfill Tipping Fees	47,000	21,295	47,000
Police Reports & Hearing Fees	2,000	3,165	2,000
Buildings-Facilities Rentals	15,000	13,450	15,000
<b>Fines and forfeits</b>			
Magistrate Court	15,000	21,725	7,000
Library	2,000	1,950	2,000
<b>Interest on investments</b>			
Bank Account Interest	13,668	2,103	13,668
Dividends - Insurance		64	
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions		200	
<b>Miscellaneous</b>			
Park Reservation Fees	1,550	525	1,550
Administrative Fees	10,000	3,337	7,500
Sale of Town Property	5,049	455	5,049
Vending Machines	750	445	1,200
<b>Total General Fund</b>	<b>\$ 1,560,260</b>	<b>\$ 1,370,736</b>	<b>\$ 1,468,621</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2011**

SOURCE OF REVENUES	ESTIMATED REVENUES 2010	ACTUAL REVENUES* 2010	ESTIMATED REVENUES 2011
<b>SPECIAL REVENUE FUNDS</b>			
<b>Highway User Revenue Fund</b>			
FY 2011 Distribution	\$ 254,103	\$ 198,095	\$ 220,834
<b>Total Highway User Revenue Fund</b>	<b>\$ 254,103</b>	<b>\$ 198,095</b>	<b>\$ 220,834</b>
<b>Local Transportation Assistance Fund</b>			
FY 2011 Distribution	\$ 11,411	\$ 6,317	\$ 11,411
LTAFF II Distribution	4,000	3,630	
<b>Total Local Transportation Assistance Fund</b>	<b>\$ 15,411</b>	<b>\$ 9,947</b>	<b>\$ 11,411</b>
Magistrate-Time Payments	\$ 700	\$ 611	\$ 700
Magistrate-Fill the Gap Funds	200	235	200
Magistrate-Enhancement Funds	1,800	865	1,800
Festival of Lights Event	3,000	3,750	3,000
	\$ 5,700	\$ 5,461	\$ 5,700
CDBG-RA 2009 911 Uniform House Numbers	\$ 100,000		\$ 100,000
911 Telephone Fees	200	300	200
Library Archives & Public Records	14,855	14,865	14,855
County Library	4,620	4,620	4,620
	\$ 119,675	\$ 19,785	\$ 119,675
Town Facility Rentals-Chase Creek	\$ 7,800	\$ 7,300	\$ 7,800
FMI Police Officer Wage Supplement Donation	30,000	30,000	30,000
FMI Global Volunteer Funds Grant	2,000	1,750	2,000
Operation StoneGarden Grant	20,000	912	150,000
	\$ 59,800	\$ 39,962	\$ 189,800
COPS Grant Funding & JAG Tower Grant	\$ 285,965		
ADOH CDBG RA 2011			100,000
HomeLand Security-Fire Station	50,000		
WIFA/USDA Grant Funds	300,000		100,000
	\$ 635,965	\$	\$ 200,000
FMI Recreation-Power/Electric Project			\$ 15,000
Governor's Office of Highway Safety		2,776	150,000
AZ Commerce Emery Grant			125,163
Volunteer Firefighters Funds			22,000
		\$ 2,776	\$ 312,163
Library Building Grant Funds			\$ 100,000
Wal mart Donation Funds			5,000
ADOT Transportation Enhancement Funds			75,000
Indian Gaming Funds	40,000		62,000
	\$ 40,000		\$ 242,000
<b>Total Special Revenue Funds</b>	<b>\$ 1,130,654</b>	<b>\$ 276,026</b>	<b>\$ 1,301,583</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2011**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2010</b>	<b>ACTUAL REVENUES* 2010</b>	<b>ESTIMATED REVENUES 2011</b>
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\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2011**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2010</u>	<u>ACTUAL REVENUES* 2010</u>	<u>ESTIMATED REVENUES 2011</u>
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\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2011**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2010</u>	<u>ACTUAL REVENUES* 2010</u>	<u>ESTIMATED REVENUES 2011</u>
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ <u>2,899,920</u>	\$ <u>1,789,965</u>	\$ <u>2,946,090</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2011**

<b>FUND</b>	<b>OTHER FINANCING 2011</b>		<b>INTERFUND TRANSFERS 2011</b>	
	<b>SOURCES</b>	<b>&lt;USES&gt;</b>	<b>IN</b>	<b>&lt;OUT&gt;</b>
<b>GENERAL FUND</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total General Fund</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>SPECIAL REVENUE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Special Revenue Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>DEBT SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Debt Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>CAPITAL PROJECTS FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Capital Projects Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>PERMANENT FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Permanent Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Enterprise Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>INTERNAL SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____

**CITY/TOWN OF CLIFTON**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2011**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2010</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2010</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2010</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2011</b>
<b>GENERAL FUND</b>				
Administration	\$ 340,985	\$	\$ 306,957	\$ 337,791
Police	519,956		472,847	459,597
Public Works	321,529		110,793	675,766
Library	64,981		51,809	68,602
Magistrate Court	68,241		64,672	69,962
Fire Department	70,830		41,950	58,582
Animal Control	50,340		41,954	49,571
Dispatch-Communications	196,531		166,966	180,166
Code Enforcement	62,664		42,039	61,722
Sanitation Services	80,153		85,533	85,835
<b>Total General Fund</b>	<b>\$ 1,776,210</b>	<b>\$</b>	<b>\$ 1,385,520</b>	<b>\$ 2,047,594</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Funds	\$ 514,103	\$	\$ 246,115	\$ 460,834
Lottery Funds	50,686		12,427	50,686
Magistrate Court Funds	10,120			9,885
Facilities Rental	32,278			32,803
Special Events-Special Projects	29,000		4,151	78,585
Grants	874,170		68,608	1,062,518
<b>Total Special Revenue Funds</b>	<b>\$ 1,510,357</b>	<b>\$</b>	<b>\$ 331,301</b>	<b>\$ 1,695,311</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
Firefighters Pension Fund	\$ 2,500	\$	\$ 2,683	\$ 2,500
<b>Total Permanent Funds</b>	<b>\$ 2,500</b>	<b>\$</b>	<b>\$ 2,683</b>	<b>\$ 2,500</b>
<b>ENTERPRISE FUNDS</b>				
WasteWater System Operations	\$ 126,506	\$	\$ 110,104	\$ 93,186
North Clifton RV Park	96,200		111,121	80,200
<b>Total Enterprise Funds</b>	<b>\$ 222,706</b>	<b>\$</b>	<b>\$ 221,225</b>	<b>\$ 173,386</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 3,511,773</b>	<b>\$</b>	<b>\$ 1,940,729</b>	<b>\$ 3,918,791</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

