

# INSTRUCTIONS

**BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:**

Enter the City/Town Name: **CITY/TOWN OF CLIFTON**

The steps below will help populate the attached schedules with the appropriate dates. The "current year" is the fiscal year in which the city/town is operating, and the "budget year" is the fiscal year for which the city/town is budgeting and that immediately follows the current year.

1. Select the Current Year **2012**
2. Select the Budget Year **2013**

**OFFICAL BUDGET FORMS**

**CITY/TOWN OF CLIFTON**

**Fiscal Year 2013**

**CITY/TOWN OF CLIFTON**  
**Resolution for the Adoption of the Budget**  
**Fiscal Year 2013**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on July 12, 2012, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of Clifton, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on August 9, 2012, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on August 9, 2012, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of Clifton for the fiscal year 2012/2013.

Passed by the Clifton City/Town Council, this 9th day of August, 2012.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

**CITY/TOWN OF CLIFTON**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2013**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2012	ACTUAL EXPENDITURES/EXPENSES ** 2012	FUND BALANCE/ NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/EXPENSES 2013
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 2,045,711	\$ 1,648,192	\$ 380,876	Primary: \$ 257,000	\$ 1,507,363	\$	\$	\$	\$	\$ 2,145,239	\$ 2,116,312
2. Special Revenue Funds	1,400,188	405,556	394,925	Secondary:	1,311,689					1,706,614	1,610,214
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds											
7. Permanent Funds	2,500	1,091			200					200	200
8. Enterprise Funds Available	313,455	195,068			314,924					314,924	440,251
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	313,455	195,068			314,924					314,924	440,251
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 3,761,854	\$ 2,249,907	\$ 775,801	\$ 257,000	\$ 3,134,176	\$	\$	\$	\$	\$ 4,166,977	\$ 4,166,977

**EXPENDITURE LIMITATION COMPARISON**

	2012	2013
1. Budgeted expenditures/expenses	\$ 3,761,854	\$ 4,166,977
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	3,761,854	4,166,977
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 3,761,854	\$ 4,166,977
6. EEC or voter-approved alternative expenditure limitation	\$ 3,761,854	\$ 4,166,977

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY/TOWN OF CLIFTON**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2013**

	<b>2012</b>	<b>2013</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 270,236	\$ 355,460
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 257,061	\$ 257,000
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 257,061	\$ 257,000
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ 256,580	
(2) Prior years' levies	4,910	
(3) Total primary property taxes	\$ 261,490	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 261,490	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	2.779	2.711
(2) Secondary property tax rate		
(3) Total city/town tax rate	2.779	2.711

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating \_\_\_\_\_ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
City Sales	\$ 500,000	\$ 567,516	\$ 500,000
<b>Licenses and permits</b>			
Utilities-Franchises	70,000	66,375	62,000
Business License	2,000	2,356	1,500
Building Permits	3,000	8,671	3,000
Animal Control	2,000	3,304	3,000
<b>Intergovernmental</b>			
Auto Lieu	261,793	271,750	252,715
State Sales Tax	250,498	258,686	276,867
Urban Revenue Sharing	279,462	279,451	338,181
<b>Charges for services</b>			
Garbage collection fees	36,105	54,475	
County Landfill Tipping Fees	20,000	22,425	
Police Reports & Hearing Fees	2,750	3,325	4,400
Building-Facilities Rentals	13,600	14,500	24,600
<b>Fines and forfeits</b>			
Magistrate Court	10,000	34,848	30,000
Library	1,000	1,918	1,500
<b>Interest on investments</b>			
Bank Acct Interest	700	391	400
Insurance Dividends	15,000		
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
<b>Miscellaneous</b>			
Park Reservation Fees	500	425	500
Administrative Fees	12,000	6,843	8,000
Sale of Town Property	500		500
Cemetery			200
<b>Total General Fund</b>	<b>\$ 1,480,908</b>	<b>\$ 1,597,259</b>	<b>\$ 1,507,363</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2012</b>	<b>ACTUAL REVENUES* 2012</b>	<b>ESTIMATED REVENUES 2013</b>
<b>SPECIAL REVENUE FUNDS</b>			
Highway User Revenue Funds	\$ 245,750	\$ 241,053	\$ 266,796
Byrns Police O/T Fund		4,025	
Donations-Police Community Outreach	10,000	2,710	3,000
Scholarships/Grants - Fire Department	2,500		
	<u>\$ 258,250</u>	<u>\$ 247,788</u>	<u>\$ 269,796</u>
ARRA Certified Kitchen Grant Project	\$ 75,000	\$ 75,000	\$
Magistrate Time Payments	2,800	749	720
Magistrate Fill the Gap Funds	1,100	235	250
Festival of Lights	5,000	3,574	4,000
	<u>\$ 83,900</u>	<u>\$ 79,558</u>	<u>\$ 4,970</u>
CDBG-RA 2009 911 House Numbering Grant	\$ 100,000	\$ 43,979	\$
911 Telephone Fees	300	100	200
Library Archives & Public Records	14,855	14,080	14,855
County Library	5,000	4,620	4,620
	<u>\$ 120,155</u>	<u>\$ 62,779</u>	<u>\$ 19,675</u>
FMI Police Officer Wage Supplement	\$ 30,000	\$ 30,000	\$ 118,080
FMI Global Volunteer Funds	2,000		
Operation StoneGarden Grant O/T & Equip	19,000	9,342	26,700
CDBG-RA 2011 Chase Creek Street Project Grant	100,000		100,000
	<u>\$ 151,000</u>	<u>\$ 39,342</u>	<u>\$ 244,780</u>
WIFA/USDA Grant Funds	\$ 100,000	\$	\$
FMI Foundation & Community Investment Fund	75,000	47,600	50,000
Homeland Security Funds	40,000		
ADOT Transportation Enhancement Funds	75,000		
	<u>\$ 290,000</u>	<u>\$ 47,600</u>	<u>\$ 50,000</u>
Indian Gaming Funds	\$ 43,000	\$	\$
Shooting Range Development Grant		37,500	37,500
Governor's Office of Highway Safety		3,336	6,200
Magistrate Enhancement Fund			100
	<u>\$ 43,000</u>	<u>\$ 40,836</u>	<u>\$ 43,800</u>
Other Library Grant Funding Sources	\$	\$	\$ 5,000
Other Police Grant Funding Sources			73,668
Other Public Works Projects Funding Sources		38,476	600,000
	<u>\$</u>	<u>\$ 38,476</u>	<u>\$ 678,668</u>
ADEM -Ward Canyon Monsoon Assistance	\$	\$ 19,000	\$
	<u>\$</u>	<u>\$ 19,000</u>	<u>\$</u>
<b>Total Special Revenue Funds</b>	<u>\$ 946,305</u>	<u>\$ 575,379</u>	<u>\$ 1,311,689</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2012</u>	<u>ACTUAL REVENUES*</u> <u>2012</u>	<u>ESTIMATED REVENUES 2013</u>
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\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2012</u>	<u>ACTUAL REVENUES*</u> <u>2012</u>	<u>ESTIMATED REVENUES 2013</u>
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\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2012</u>	<u>ACTUAL REVENUES* 2012</u>	<u>ESTIMATED REVENUES 2013</u>
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ <u>2,693,713</u>	\$ <u>2,454,530</u>	\$ <u>3,134,176</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF CLIFTON**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2013**

<b>FUND</b>	<b>OTHER FINANCING 2013</b>		<b>INTERFUND TRANSFERS 2013</b>	
	<b>SOURCES</b>	<b>&lt;USES&gt;</b>	<b>IN</b>	<b>&lt;OUT&gt;</b>
<b>GENERAL FUND</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total General Fund</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>SPECIAL REVENUE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Special Revenue Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>DEBT SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Debt Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>CAPITAL PROJECTS FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Capital Projects Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>PERMANENT FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Permanent Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Enterprise Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>INTERNAL SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____

**CITY/TOWN OF CLIFTON**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2013**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES* 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
<b>GENERAL FUND</b>				
Administration	\$ 334,529	\$	\$ 328,272	\$ 376,991
Police	499,386		503,625	561,471
Public Works	580,267		272,470	668,105
Library	64,309		54,911	65,983
Magistrate Court	71,457		50,514	60,238
Fire Department	52,319		27,107	60,241
Animal Control	78,455		71,374	53,384
Dispatch-Communications	211,390		202,274	189,687
Code Enforcement	39,111		21,495	53,545
Sanitation Services	86,565		90,570	
Mayor & Council	27,923		25,580	26,667
<b>Total General Fund</b>	<b>\$ 2,045,711</b>	<b>\$</b>	<b>\$ 1,648,192</b>	<b>\$ 2,116,312</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Funds	\$ 433,750	\$	\$ 191,710	\$ 466,796
Lottery Funds	23,975		4,760	16,275
Magistrate Court	14,185		541	6,470
Facilities Rental	32,803		1,306	23,600
Special Events-Special Projects	172,819		29,009	115,850
Grants	722,656		178,230	981,223
<b>Total Special Revenue Funds</b>	<b>\$ 1,400,188</b>	<b>\$</b>	<b>\$ 405,556</b>	<b>\$ 1,610,214</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
Firefighters Pension Fund	\$ 2,500	\$	\$ 1,091	\$ 200
<b>Total Permanent Funds</b>	<b>\$ 2,500</b>	<b>\$</b>	<b>\$ 1,091</b>	<b>\$ 200</b>
<b>ENTERPRISE FUNDS</b>				
WasteWater Systems Operation	\$ 90,455	\$	\$ 75,483	\$ 108,251
North Clifton RV Park	223,000		119,585	332,000
<b>Total Enterprise Funds</b>	<b>\$ 313,455</b>	<b>\$</b>	<b>\$ 195,068</b>	<b>\$ 440,251</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 3,761,854</b>	<b>\$</b>	<b>\$ 2,249,907</b>	<b>\$ 4,166,977</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

