

**Minutes
Town of Clifton
Town Council - Special Session
July 14, 2015
3:00 P.M.**

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council Member
Ray Lorenzo, Council Member
Roy Tyler, Council Member
B. Waddell Reyes, Council Member
Ray West, Council Member

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Discussion and/or action to adopt the FY 2016 Tentative Budget: Comments from members of the council included concern regarding the delay in the budget preparation by former Town Manager John Schempf, as well as the utilization of the Fund Balance to cover various expenses.

The town's general fund-fund balance at June 30, 2015 was discussed with regards to the impact of the proposed budget's utilization to cover projects totaling \$432,000.00. The Town Clerk provided information on the fund balance and the towns adopted fund balance policy which requires the town to retain 30% of current budget expenditures as reserve. Based on the proposed budgeted expenditures in the General Fund \$2,561,993.00, the reserve would need to total \$768,598.00.

Mayor Callicotte suggested that each department supervisor be allowed the opportunity to offer additional information on budget items that were not included in their budgets. Items included funds to cover removal of mildew in the Library as well as addressing a termite problem; the Visitor's Center requested travel funds which are essential to promoting tourism and funds to paint the Train Station. Public Works requested funds for an additional cooler for the shop and the Police Chief noted that telephone fees had not been funded in error in that budget.

Town Manager, Ian McGaughey suggested that the Council consider adopting the tentative budget as presented realizing that staff would have to address these issues by making changes as directed by the Council. He explained that the tentative budget was required to be adopted by July 20, 2015.

Members of the Council expressed their thoughts regarding possibly cutting 50% of the use of the fund balance. Additional discussion by Vice-Mayor Luis Montoya was to consider looking

at increasing the primary property tax rate.

Motion to adopt the tentative budget in the amount of \$5,192,108.00 was made by Council member Ray West, second to the motion was made by Council member Roy Tyler. Motion carried.

Adjournment: Motion to adjourn was made by Council member Ray West, second to the motion was made by Council member Ray Lorenzo. Motion carried.

Meeting adjourned at approximately 5:00 p.m.